

**MINUTES OF REGULAR MEETING OF THE
PRINCETON MUNICIPAL AIRPORT ADVISORY BOARD
MONDAY, MAY 1, 2023**

MEMBERS PRESENT: Gene Stoeckel, Jack Edmonds, John Sautter, Troy Minske

MEMBERS ABSENT:

OTHERS PRESENT: Lisa Fobbe, Bill Moriarty

Michele McPherson, City Administrator; John Glesne (via Teams) and Andrew Zielike, KLJ Engineering

CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Chair Stoeckel called the meeting to order at 5:31 pm and lead those present in the Pledge of Allegiance.

AGENDA ADDITIONS/DELETIONS:

The agenda was accepted as presented by consensus.

APPROVAL OF MARCH 6, 2023 MEETING MINUTES:

Stoeckel stated that under old business, he did not recall stating the comment about hangar development. It was agreed to be struck.

Motion by Edmonds, seconded by Sautter to approve the March 6, 2023 meeting minutes as amended.

Motion carried.

OLD BUSINESS:

Kruse Access Agreement

On behalf of his clients, Mr. Bill Moriarty submitted a revised access agreement. Staff has communicated that Provisions 4.1 a and b were not acceptable to the City.

Flight Service Station

There has been no new information other than the FAA's request for an address for the new equipment building.

Sautter asked what type of construction would occur.

McPherson stated that they will be bringing in a pre-fabricated building for equipment storage and operation and placing it near the existing structure on the south end of the runway.

Sautter asked if the building could be sold but the land remain in the airport.

McPherson stated that an adjacent business is interested in expanding and they would not be an airport use, so both the building and land would be sold.

NEW BUSINESS:

Engineer's Report:

Glesne reviewed the April report:

- Runway reconstruction (construction) – no change from the March report.
- Taxiway reconstruction (construction) – no change from the March report.
- The contractor for the Beacon reconstruction submitted a second partial payment request which KLJ will process for payment. Work is projected to begin in late May or early June.
- The two final site alternatives for the AWOS relocation were submitted for certifications eligibility. KLJ is attempting to schedule meetings with the agencies to get initial feedback in order to make refinements.

There was discussion regarding the AWOS siting alternatives and their impacts to hangar development, hangar development alternatives, and costs.

Manager's Report:

McPherson reported that:

- The Joint Planning Board met and conducted the public hearing for the zoning ordinance amendment on April 10. There was one neighbor in attendance and one written comment was received supporting the ordinance change.
- A general development updated was provided for land and parcels located in close proximity to the airport.

ADJOURNMENT:

Motion by Minske, seconded by Edmonds to adjourn. Motion carried and the meeting adjourned at 6:17 pm.

Respectfully submitted,

Michele McPherson

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City Administrator/Airport Manager